



mcie

Further your  
career in

*Hospitality*

**This nationally recognised qualification will help you gain practical skills to work in Hospitality supervisory roles in multiple food and beverage settings. Learn while you work in a real hospitality environment applying your skills and knowledge in practice.**

On successful completion of the course, you will be equipped with the skills and knowledge to work as a bar supervisor or team leader, shift manager, food and beverage supervisor or restaurant host.

**SIT40416**

**Certificate IV in Hospitality**  
(Traineeship)

Work and learn in industry leading to great job opportunities

Victorian and Commonwealth Government funding available to eligible candidates

Develop the supervisory skills for use across the hospitality sector

Delivered in the workplace



# SIT40416

## Certificate IV in Hospitality (Traineeship)

### Course structure

To receive this qualification, you must successfully complete **9 core** plus **12 elective** units.

Elective units have been chosen by MCIE based on industry consultation and feedback.

### Job outcomes and pathways

- Bar Supervisor or Team Leader
- Shift Manager
- Food and Beverage Supervisor or Team Leader
- Restaurant Host

### Delivery, assessment and course support

- delivered over 12 months in the work place (full-time employment)
- once a month face-to-face contact
- learning support via email, phone and online
- tutorial support available on campus

Assessments include case studies, roleplays, short answer questions, practical demonstrations and a work-based training logbook and portfolios. Practice based training activities and tasks are conducted in a simulated environment only where they cannot be achieved within the employer's workplace.

### Materials

Text books and assessments are included in your enrolment fee.

### Core units

<b>BSBDIV501</b>	Manage diversity in the workplace
<b>SITXCCS007</b>	Enhance customer service experiences
<b>SITXWHS003</b>	Implement and monitor work health and safety practices
<b>SITXCOM005</b>	Manage conflict
<b>SITHIND004</b>	Work effectively in hospitality service
<b>SITXHRM001</b>	Coach others in job skills
<b>SITXFIN003</b>	Manage finances within a budget
<b>SITXHRM003</b>	Lead and manage people
<b>SITXMGTO01</b>	Monitor work operations

### Elective units

<b>SITXFSA001</b>	Use hygienic practices for food safety
<b>SITHFAB002</b>	Provide responsible service of alcohol
<b>BSBSUS401</b>	Implement and monitor environmentally sustainable work practices
<b>SITHFAB005</b>	Prepare and serve espresso coffee
<b>SITXHRM002</b>	Roster staff
<b>SITXFIN002</b>	Interpret financial information
<b>SITHFAB003</b>	Operate a bar
<b>SITHFAB014</b>	Provide table service of food and beverage
<b>SITHFAB016</b>	Provide advice on food
<b>SITHFAB010</b>	Prepare and serve cocktails
<b>SITHFAB012</b>	Provide advice on Australian wines
<b>HLTAID003</b>	Provide first aid

### FEES TABLE

Type	Course fee	Materials fee	Enrolment fee	Weeks
Government funded place	\$2,273	-	\$250	52
Concession fees (for Health Care Card Pensioners & ATSI)	\$2,273	-	\$50	52
Full fee-paying student	\$7,500	-	-	52
RPL applications	\$145 per hour	— Fees for RPL will vary according to time spent —		

This training is delivered with Victorian & Commonwealth Government funding. Eligibility criteria apply.

For information about your eligibility head to [bit.ly/MCIEvsge](http://bit.ly/MCIEvsge). These fees may be subject to change before or during your enrolment.

### Eligibility for government funded place

This traineeship is delivered with Victorian and Commonwealth funding for eligible students. Contact us for more details.

### Prior learning

Recognition of Prior Learning (RPL) and Credit Transfer (CT) are available to eligible students. RPL applications are subject to fees.

### Locations

Training and assessment are conducted primarily at the trainee's workplace. Where the workplace cannot provide an appropriate environment the trainee may be required to attend classes at MCIE's training kitchens.

### Entry requirements

- Language, Literacy and Numeracy (LLN) standards required for this qualification
- be an Australian citizen or permanent resident
- be at least 18 years of age
- people with disabilities are encouraged to apply. Enrolment is subject to the person being able to undertake all tasks and requirements of the course.

### Pre-requisites and industry requirements

There are no pre-requisite requirements for this qualification.

More information: Call 1300 737 004 or visit our website at [www.mcie.edu.au](http://www.mcie.edu.au), or email us at [info@mcie.edu.au](mailto:info@mcie.edu.au)

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